

Message

From: Minter, Douglas [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=0C1A47CA3AE847E2B7B818DA4734D7FD-MINTER, DOUGLAS]
Sent: 7/12/2016 11:59:07 PM
To: Shea, Valois [Shea.Valois@epa.gov]; Cheung, Wendy [Cheung.Wendy@epa.gov]
Subject: FW: YOUR action required!
Attachments: OPRA Water Program FY16 Outstanding Budget Items.docx

Valois/Wendy: please work directly with Sallena this week to make sure she has what she needs.

I am still going through several hundred emails so if I missed seeing something more on this from you, I apologize!

Douglas

From: Russo, Rebecca
Sent: Friday, July 01, 2016 11:33 AM
To: Bahrman, Sarah <Bahrman.Sarah@epa.gov>; Mohr, Mindy <Mohr.Mindy@epa.gov>; Kahn, Lisa <Kahn.Lisa@epa.gov>; Minter, Douglas <Minter.Douglas@epa.gov>; Shea, Valois <Shea.Valois@epa.gov>; Deardorff, Jason <Deardorff.Jason@epa.gov>; Suchomel, Bruce <Suchomel.Bruce@epa.gov>; Cheung, Wendy <Cheung.Wendy@epa.gov>; Campbell, Gwen <Campbell.Gwen@epa.gov>; Adams, Minnie <Adams.Minnie@epa.gov>
Cc: Dehnert, Barbara <Dehnert.Barbara@epa.gov>; Rodriguez, Sallena <Rodriguez.Sallena@epa.gov>
Subject: YOUR action required!

Hi all,

It is now July and we need to wrap up our FY16 budgets, which means we need some final funding decisions from you all.

Please find attached a table showing the 44 separate actions that Barbara and Sallena still need to complete for the FY16 budgets. Several of these actions are on hold awaiting decisions by you all. I ask that you understand their incredible workload in July and get your decisions in as soon as possible. Barbara is going to be on A/L starting 7/18, returning on 7/25 and again starting 7/28, returning on 8/3. We would like to try to have all purchases complete by 7/15, so ***if we could get your final funding decisions by next Friday 7/8***, that would be great.

I color coded for you to make it easier:

Sarah and Mindy

Lisa

Douglas and all UIC folks

Gwen

TFS Staff

Please let me, Barbara or Salena know if you have any questions or if you cannot get us your funding decisions by 7/8.

Thanks,
Rebecca

Drinking Water (Sarah and Mindy, with input by Minnie and Sallena)

- Item # 6: Aberdeen IA – FY17
- Minnie strongly recommends a NEW IA this year for the \$40,000.
- Please decide if we are going to do a NEW IA or add to the current one.

Drinking Water (Sarah, Mindy and Lisa)

- Item # 10: CMDP HQ Contract

- Barbara needs to know the final amount we are putting on the contract as well as how you are splitting that expense between Tribal and Wyoming.
- Barbara also needs the SOW from Tsegaye.
- Item #11: Cadmus HQ Contract
- We need to know if you are going to fund, and if so, for how much
- If you decide to fund, we need a Statement of Work.

Drinking Water (Lisa)

- Item #13: SSTA Contracts
- We will need to know the final amount we are putting on the SSTA contracts (currently budgeted at \$123,378). WY is currently expecting a balance of \$26,520.72, which I understand Lisa would like to add to Task Order 2 on the MAP contract for 2 LCR workshops in WY and to the SSTA contracts on top of the \$123,378 currently budgeted. It is likely that we budgeted more for CMDP than we are actually going to pay this year (currently budgeted for \$25,000 in WY funding and \$10,000 in Tribal funding, but with a current estimate of just \$11,000 total). We would like to fully fund SDWIS and DW Watch for FY17 (requires an additional \$18,800 total), and then any additional remaining balance could be applied to the SSTA contracts beyond the \$123,378 currently budgeted. In order for us to more easily track the funding, we are currently “borrowed” from Tribal to match their FY17 funding for SDWIS/DW Watch. We would rather rectify that with FY16 funding than wait until FY17.

UIC (Douglas/Valois)

- Items # 32-36: Court Reporter and Conference Room Rental
- Sallena needs all of the information on the Court Reporter(s) and Conference Room(s) to complete these PRs.

UIC (Douglas/Wendy)

- Item #37: SQLWORD
- Sallena needs additional information from the Program (what exactly is she buying and from whom?)

UIC (Douglas/Jason/Bruce)

- Item #41: Fort Peck Grant
- The grantee has yet to turn in an application. Their FY15 carryover funding is at great risk for being swept at this point.

Wastewater (Sven)

- Item #46: HQ Contract
- A new/revised SOW is needed

I/O (Sarah and Lisa)

- Item #49: Federal Notices and Public Notices
- We need to have a final good estimate of how much funding to set aside.

I/O (Sarah)

- Item #50: I/O Supplies
- Once we have an estimate for Federal Notices and Public Notices, we need to know what you would like to do with the remaining funds. Balance is currently \$3,881.85 total.

Rebecca A. Russo
Unit Manager
EPA Region 8 Water Program
Technical and Financial Services Unit
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